

## EMPLOYMENT OPPORTUNITY ANNOUNCEMENT

Job Description: Lineman/Signalman Apprentice - Works to install, maintain, and repair electrical transmission systems, signals, and other assets of the Line and Signal Department. Uses hand tools and machines to accomplish assigned tasks. Lifts and carries materials. Climbs poles as necessary. Cleans and clears District property of snow and ice if requested or in conjunction with other duties. Operates District vehicles that include, but are not limited to, vehicles that require a Commercial Driver's License. Performs other duties as assigned.

The normal scheduled work hours are 0700 to 1530, Monday thru Friday. It is expected that the position will be headquartered in Michigan City – though there is the possibility that the position may be headquartered at other locations based on the needs of the service. The District may furlough this position at any time based on the needs of the service. Mandatory overtime, weekend work, or a 4-10 work schedule may occur.

The starting hourly rate for the position is \$21.46. Immediate step raise opportunities for relevant trade school, college coursework, or other electrical experience are possible. Benefits include a Railroad Retirement Board pension, vacation, personal days, and full medical benefit package. Details pursuant to federal law and the union contract. Employees must travel at their own expense between their home and their headquarters (Michigan City or as otherwise designated).

### Minimum Requirements:

- High school or GED equivalent. Must be able to read, write, and communicate clearly and fluently in English so as to understand and follow the General Code of Operating Rules, communicate essential operational and safety information, and pass periodic rule/safety/technical examinations. Associates degree in electrical field or apprenticeship credits are preferred but not required.
- Eighteen (18) years of age.
- Valid Drivers License with satisfactory driving history. Persons who do not have a Class A Commercial Driver's License are required to obtain same during their probationary period.
- The work is physically demanding. Linemen/signalmen must be able to work outdoors in all weather situations, on uneven surfaces, lift up to seventy-five (75) pounds, and work on feet for up to ten (10) hours per day. Mechanical aptitude, good physical strength and endurance, good interpersonal skills when interacting with supervisors, fellow employees, and passengers.

- Linemen/signalmen must be available for unplanned overtime and emergency call outs during off-duty hours.

- Pass a post-offer physical examination, including drug and alcohol tests. Must be in good physical health to fulfill the essential functions, with or without reasonable accommodations.

- Flexible about unexpected changes in work assignments or priorities. Most of the work assignments will report to headquarters in Michigan City. However, applicants must have the flexibility to report for work at any location between South Bend, and Hegewisch, Illinois. Reliable transportation to and from work is essential.

Experience Relevant To Position (preferred but not required to apply): Candidate experience to be considered includes, but is not limited to, the following skills:

- Experience in the electrical craft – including use of tools associated with this work – is preferred but not required. Coursework equivalent acceptable.
- Evidence of a work history showing ability to multi-task, balance priorities, initiative, and independent work is preferred but not required.

Environmental Conditions: Work is indoors and outdoors in all weather conditions. Most work is during daylight hours but may be required at other times to address the needs of the service. Work is on significantly uneven surfaces and may require work on wet or slippery surfaces. Levels of activity vary from moderate to intense. Stressful situations may occur. Exposure to heat, humidity, cold, rain, and snow is common.

How To Apply: Applicants must apply on line at [www.mysouthshoreline.com](http://www.mysouthshoreline.com). Individuals can apply on any computer with internet service – including computers available at public libraries or employment agencies:

- 1) Go to the website: [www.mysouthshoreline.com](http://www.mysouthshoreline.com)
- 2) Click on the link ABOUT on the home page.
- 3) Click on JOB OPPORTUNITIES.
- 4) Within the job opportunities page is a link to this position.
- 5) Follow the directions on the link to complete the pre-screen questionnaire.
- 6) During the pre-screen process, you may upload a resume, cover letter, and documents showing your training. You must also complete the on-line application form. While not required, NICTD encourages applicants to complete the on-line

application and upload a resume with a cover letter and any supporting certificates showing your qualifications.

IMPORTANT NOTE – READ THIS: If you have previously applied on line, you must FIRST contact Ms. Shelly Winn at [shelly.winn@nicted.com](mailto:shelly.winn@nicted.com) (219) 874-4221 ext. 253 to re-set your on-line record to accept a second application.

This is a rolling application process. Apply early as the District reserves the option to close this opportunity without advance notice. NICTD does not accept requests for interviews or faxed/mailed/hand delivered resumes.

**NICTD IS AN EQUAL OPPORTUNITY EMPLOYER**