



**LETTER OF INTENT FROM DBE TO PERFORM AS A SUBCONTRACTOR,  
SUPPLIER, AND/OR CONSULTANT**

From: \_\_\_\_\_ (Name of DBE Firm)

To: \_\_\_\_\_ (Name of Prime Bidder/Proposer) and  
the Northern Indiana Commuter Transportation District (NICTD)

The DBE status of the undersigned is confirmed by the attached Letter of Certification from the Indiana Department of Transportation or NICTD dated \_\_\_\_\_.

The undersigned is prepared to provide the following described services or supply the following described goods in connection with the above name project/contract:

<i>Pay Item No. / Description</i>	<i>Quantity / Unit Price</i>	<i>Total</i>

Sub (or Grand) Total: \$ \_\_\_\_\_

**Sub-Contracting Levels**

\_\_\_\_\_ % of the dollar value of the DBE's subcontract will be sublet to non-DBE contractors.

\_\_\_\_\_ % of the dollar value of the DBE's subcontract will be sublet to DBE contractors.

*NOTICE: If DBE will not be sub-contracting any of the work described in this schedule, a zero ("0") must be shown in each blank above.*

*NOTICE: If more than ten (10%) percent of the value of the DBE's scope of work will be sublet, a brief explanation and description of the work to be sublet must be attached to this schedule.*

The undersigned will enter a formal written agreement for the above work with you as Prime Contractor, conditioned upon your execution of a contract with the NICTD, and will do so within five (5) working days of your receipt of a signed contract from the NICTD.

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Printed/Typed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Company

\_\_\_\_\_  
Date

\_\_\_\_\_  
Phone